# Youth In Custody - Director's Meeting Multi Agency Building 195 North 1950 West

Room 1020C September 15, 2011 10:00am-2:00pm

#### **MINUTES**

#### PRESENT:

JODY MARSDEN LAURIEANN THORPE **GLORI THELIN** STEVE SCHOFIELD RANDY JENSEN **HEATHER FRANK-BATTY** BRIAN OLMSTEAD RANDY SHELLEY CADE DOUGLAS RANDY BENNION ANDY MCKEA KARLENE BIANCO PAMELA CHILD T AWNIE CROWE **ARMANDO VENEGAS** TERRY OGBORN JOE KELLY WENDY JACK-ALMENDO MATT WEBB TODD BIRD **VERNE LARSEN** 

# Welcome/Introductions/Overview of Agenda

• All of our meetings will be out here at the Multi-Agency Building this year.

#### N & D Update and Discussion - Murray Meszaros

Three main reasons for N & D:

- Improve educational services for children and youth in local and state
  institutions for neglected or deliquent children and youth so that such
  children & youth have the opportunity to meet the same challenging State
  academic achievement standards that all children in the State are
  expected to meet.
- 2. To provide such children and youth with the services needed to make a successful transition from institutionalization to further schooling or employment...
- To prevent At-Risk youth from dropping out...
- Summer school a critical preventing measure
- Some programs have students that stay hours, some stay 50 days
- Short-term stay transitions services would fall under N & D
- Not just summer period, but year round
- Depending on student you can do something in three days with student

- Application Budget Murray goes through the budgets with a fine tooth come. Please don't stick something where it doesn't belong.
  - ✓ If you need to make changes you must get prior approval from Murray's office.
- Financial Acct. Report 2 parts: Summary & Budget Expenditures
  - ✓ Deadline: October 15 Oct 28. Refer to Murray's email.
  - ✓ If you have any suggestions, please email to Murray in the next 15 days

# Data Entry "All you wanted to and didn't want to know about it." - Travis Cook Presentation

- SIS data 1<sup>st</sup> good year
- Few "hiccups" with Power School
- Big dates for data submission
  - October 1<sup>st</sup> Fall Enrollment
  - December 1<sup>st</sup> Special Ed
  - June 25<sup>th</sup> dump everything you've done to the State
- UTREx up and operational probably take a couple years for all districts to be onboard
  - Previous system = interval data collection data outdated as soon as the day after submission
  - UTREx = real time data potential for a nightly submission of all student record data from all districts – data accurate right up to the previous day's submission
  - Will allow individual, detailed student records to be exchanged electronically between any two Utah public schools, districts, and USOE
  - Will enable electronic transcripts to be sent to any participating postsecondary institution

# **Questions and Discussion**

- On occasion they'll get a student they can't get in the system right away. On old system they'd enter date student started. On new system will they lose funding because it takes a few days to get in?
  - What we're collecting:
  - 1. District record
  - 2. School record
  - 3. Student ID record
  - 4. SCRAM record (Special Ed)
  - 5. YIC record
  - 6. Course Master record
  - 7. Course Membership record

- 8. Incident record
- 9. Incident Association record
- 10. Exit Status Update record
- How many felonies for child to go before judge?
  - Varies. Would be interesting to know.
- We collect from YIC stand point YIC student being served
  - SSIC Social Security # & Student ID
  - Record ID
  - 2. Student #
  - 3. Custody type
  - 4. Time
  - 5. Environment
  - 6. YIC Entry Date
  - 7. YIC Exit Date
  - 8. YIC Exit Reason
- Clearing house based on 180 day equivalent. Anything above and beyond 180 State doesn't track
- For the Clearing house to store YIC membership, a student "S1" record for each student having YIC data must also be present in the update. You must include the same student identification # on this YIC update record as you did on the "S1" record.
- Custody Type
  - DCFS Division of Child & Family Services (99% of kids)
  - DJJS Division of Juvenile Justice Services
  - BOIA Bureau of Indian Affairs
- Environment Identifies facility, not the kid
  - H Homebound / Hospitalized
  - R Public Residential Facility
  - T Private Residential Facility might want to get rid of this option
  - V Regular School Setting
- Time Instructional Services
  - A1-59 Min. of youth in custody/related service (ISI-1)
  - B60-179 Min of youth in custody/related service (ISI-2)
  - C180 Min or more of youth in custody/related service (Self-Contained)
- Student Information Systems (SIS) (Active:)
  - USOE SIS 2000+
  - PowerSchool
  - Skyward

- Compass
- GradeQuick

# **Update from Utah Coordination Council For YIC (UCCYIC) - Update by Laurieann Thorpe**

- On budget application we want your average daily membership. This needs to show up on that org chart that was added to the application
- Org Chart Piece we need you to spend some time on it. Critical tool when being reviewed.
- If eligibility numbers aren't provided you won't be funded.
- Need to be accredited to receive funding
- Any funding in excess of previous year add another page telling committee why
- We use resource based funding. YIC won't pay for special education teachers
  - If it's a special ed teacher teaching YIC, that's ok.
  - If it's a special ed teacher teaching special ed, that's not ok
- Some districts asked for software licenses if you are going to ask for that you'll need to provide some good justification reasons as to why. We don't want to be doing it for a couple and not others.
- Mentoring from one school district to another is very different. If some
  districts get funding for mentoring others should be able to get it as well.
  We'd like this to be equitable across the state.
- What ratio do you use for supplies?
- Some districts do paid prep areas.
- Would like a sub-committee to review mentoring (come up with guidelines):
  - Used to be \$8.00 per student per day for mentoring this would be equitable across the districts
  - If we're going to talk mentoring we should talk with all 41 districts not just the 24 YIC districts
  - If we're going to a system where there's add-on funding for residential there might be a different feeling toward mentoring. We might want to go to a funding where a student has a specific funding
  - This year we're resource based funding business as usual
  - Nobody opposed. All in favor of committee
  - The following agreed to be on the committee:
    - 1. Matt Webb, Box Elder
    - 2. Wendy-Jack A SLC
    - 3. Lynn Gerratt Alpine
    - 4. Randy Bennion Cache
    - 5. Becky Koehler Granite
    - 6. Brian Olmstead S Sanpete

- In the past directors were available by phone or in person to be available to answer questions about the grant when reviewed.
- Directors liked the idea of being available to provide clarification on their grant applications
- Laurieann asked directors to look at her web-site to make sure information on their district is accurate

## **Site Visits/Monitoring Tool/ Monitoring Schedule**

- Give a presentation of what you are doing in your district
- Murray will be part of this monitoring
- Some site visits may be half day, others a full day depending on size of districts
- Laurianne, Verne, Murray and 3-4 district people

### **YIC Website Discussion**

- Please look at the links and make sure that it's accurate
- If you have information you'd like to see there let us know

## **Additional Agenda Items**

- March 26-27, 2012 Student Service Conference
- Cancel March 15, 2012 YIC Directors meeting and have it after the Student Service Conference

# **Next Meetings**

- a. November 17, 2011 10:00 2:00
- b. January 19, 2011 10:00 2:00
- c.—March 15, 2011 10:00 2:00 Moved to follow the Student Service Conference the end of March.

"Thanks for your excellent work with Students in Care!"